



# SALESIAN COLLEGE FARNBOROUGH

## Job Description

### PART-TIME TEACHER OF MATHEMATICS

**Job Title:** Part-Time Teacher of Mathematics

**Allowance:** MPS

**Line Management:** Reports to Head of Mathematics

Applications are invited from both experienced teachers and those new to the profession to join a strong and successful Mathematics Department.

#### Employment Duties:

As set out in the current School Teachers' Pay and Conditions document and College Contract of Employment, having due regard to any policies of the Governing Body and the College.

The College and all its personnel are committed to safeguarding and promoting the welfare of children and young persons. All appointments are subject to Safer Recruitment guidelines, CRB and Health checks.

#### Details of the Position:

**There will be a vacancy for a part-time Teacher of Mathematics from September 2012. The successful candidate should be a well-qualified graduate, capable of teaching the subject up to Higher Level GCSE and preferably to A level.**

The Mathematics Department at Salesian College is a strong, enthusiastic and dynamic department which is committed to the success of all its pupils. The Department is presently staffed by five full-time and two part-time teachers, and achieves exceptional public examination results.

This position within the Mathematics Department represents an excellent opportunity for a teacher looking to further his/her experience and to develop his/her professional expertise. The successful candidate will be expected to undertake the specific duties outlined in the document and will have knowledge of recent developments in Mathematics education.

Salesian College is a four form entry Independent grammar school for boys aged 11 to 16 years with a co-educational Sixth Form. In the first year, boys study the subject in their form

*Part-Time Teacher of Mathematics – January 2012*

groups. Work of an investigative nature forms part of the subject content in the early years. On entering Year 8, students are currently placed into one of five sets, depending on their performance during Year 7. All sets take Higher Level GCSE.

GCSE pass rates A\* to C are typically at 97% to 100% and the majority of candidates gain grades A\* to B. Mathematics is a popular subject in the Sixth Form requiring three or four A Level groups and a small Further Mathematics group. The A Level courses are the Edexcel modular specifications. The Department has a very high success rate at A Level in both Mathematics and Further Mathematics with a large proportion of candidates gaining grades A/B.

At present pupils are entered for examinations as follows:

FURTHER MATHEMATICS A LEVEL (Modular)	EDEXCEL
MATHEMATICS A LEVEL (Modular)	EDEXCEL
GCSE MATHEMATICS	EDEXCEL

The Department benefits from its own suite of classrooms, all fitted with interactive whiteboards, a department room and excellent ICT facilities. The Mathematics team and the students enjoy using a wide range of up-to-date ICT packages, including Mathletics, MyMaths, MathsNet A Level, Autograph and Whiteboardmaths. There are regular departmental meetings to discuss teaching and learning and curriculum development.

The College provides an enjoyable environment in which to work. The students are well-disciplined, enthusiastic and respectfully friendly. The College fosters a caring relationship with students, and through academic study, sporting opportunity and the scope to develop in positions of responsibility, the students emerge as well rounded, well-educated young gentlemen and women.

### **Particular Responsibilities:**

The duties of Teacher of Mathematics at Salesian College include:

- Uphold the Department's high standards of preparation, teaching and discipline.
- To support the work of the department to ensure the highest possible levels of achievement.
- To support curriculum development within the department.
- To ensure the development of pupils by teaching the curriculum with due regard to the aims and objectives of the college and the individual needs of the pupils.
- Assist the Head of Department in developing ICT within the Mathematics curriculum.
- Maintain records, monitor and evaluate standards of achievement.
- Contribute to the development, evaluation and monitoring of the policies, syllabuses and schemes of work of the department.
- Take proper notice of updates and changes to the specifications for the examination courses as made by the examination boards and implement these as directed by the Head of Department.

- Teach a timetable as allocated.
- Set and mark homework as designated by the Staff Handbook paying due regard to the policies in the Mathematics Handbook.
- Set and correct examinations and other forms of assessment.
- Give written reports on pupils as designated by the Staff Handbook.
- To share in the rota for the Mathematics Workshop as directed by the Head of Department.
- Attend Parents' Evenings, Open Days, New Parent's Evening, Prize Night, Staff Meetings and other dates as given in the College Calendar.
- Observe the need to manage resources effectively and efficiently.
- Observe all aspects of Health and Safety as appropriate.
- Promote the development of the pupils' spiritual, moral, social and cultural welfare.
- Uphold the Salesian ethos in the application of the Preventive System.
- Pay due regard to the Staff Handbook and college policies as approved.
- Carry out duties as reasonably required by the Headmaster.

The job description will be reviewed at the end of each academic year or earlier, if necessary. It may be amended at any time after consultation.